

Jefferson Parent Council Meeting Notes

(attachments)

Thursday, Feb 13, 2020

5:30 pm, Jefferson School, Rm 9

Attendees: Lona Carter, Sara Eldridge, Leann Murphy, Kim Patterson, Meghan Wirth, Jason Danielson, Julie Feldman, Melinda Reed, Jazzmyn Mullen (MT DEQ)

1. DEQ SMART Schools Presentation from Jazzmyn Mullen (see attached flyer)

- Schools across Montana compete to see who can save the most money and resources by conserving energy, recycling waste, and implementing green practices that benefit student health. At the Challenge's conclusion, the top twelve performing schools (4 from each of 3 challenges) will be rewarded. These winners will become a certified Montana SMART School, receive a \$1,000 prize, and statewide recognition from the Lieutenant Governor.
- There are 3 challenges schools can sign up for: Energy Challenge, Green Schools Challenge, and Recycling Challenge; Jefferson is doing the Energy Challenge by reducing emissions waste with neighborhood "walking school buses;" Jefferson is the first school to do such a project.
- A final report is due April 15. There is no required format, but it should include information like how many students participated, emissions reduced, etc...
- The Capital Symposium will be held on April 23; students from all participating schools will give a brief presentation; Jazzmyn can give presentation assistance
- 3rd graders will do the presentation; posters have already been planned
- DEQ also offers \$500 mini-grants, available for any publicly funded school, to help with energy improvements
- Energy Performance Contracting (EPC) provides an alternative procurement method for design and construction services that reduce facility operating costs through energy conservation improvements. An Energy Service Provider (ESP) makes efficiency upgrades to a facility that yield cost savings from energy or water conservation; more at <https://deq.mt.gov/Energy/EnergizeMT/Conservation/Energy-Performance-Contracting-Gateway-Page>
- Jefferson is to get security upgrades this year, and we should consider ways to incorporate energy-saving upgrades too, and get the students involved by having them calculate cost and energy savings.

2. Finance Report

- Leann reviewed line items of the new P&L statement (attached)

- We are currently at about 99% of where we expected to be; saved money from unspent grants and by not participating in One-School-One-Book. These budgeted, but not spent, funds made up for mediocre performance of the fall cash drive.
- We still have available funds for the community garden, One School, One Book, testing incentives, and grade-level grants
- Need to get testing dates from Lona, should be around mid-April; treats are for 3rd-5th graders
- Montana State Employee Charitable Giving Campaign: only have 1 donor this year; should we apply again for next year?
- Scholastic renewals? We spent \$1,429 last year, which came from the \$1K teacher stipends. Lona will ask teachers if they still want it; is there a digital version?

3. Gala

- Lona described the program for this year, reviewed changes from previous years
- JPC provided pizza and yogurt parfaits last year, what to do this year?
- We should give each student a free snack, but also have extras to sell
- We should try to get snacks to the classrooms, simpler
- Parfaits should be much smaller for K-3; full size for 4th and 5th
- Lona will talk to teachers and get quantity from Brenda
- Kim will look into a Costco Donation form (Costco Charitable Giving: <https://www.costco.com/charitable-giving.html>)

4. Principal's Report

- June 11-August 7, 2020: Security updates will include a major remodel of front offices, a new set of [locked] security doors with keyless entry, a security system with cameras, reader boards for transmitting security messages/updates, and a "one-button" total lockdown feature. Lona is unsure if doors will be left open before and after school. She will report back as she learns more about how the system will work. Walls will go up around the library. Lona will bring blueprints to the next JPC meeting
- Floor abatement in the front office and in the nurse's room will occur over spring break; will require a very quick move out and back in.

5. Other

- Kindergarten orientation is April 22, 3:45-4:30pm.
- Melinda Reed described a Read-a-thon fundraiser. She will give more details at the next JPC meeting in March
- Meghan has asked the Windbag to get us on their list for Community Night; they are 6 months out.

6. Action Items Summary

- Kim: Put Melinda Reed, Read-A-Thon, on Agenda for next meeting, investigate having Costco donate food items for Gala (form, requirements, etc.)
- Leann: Look for Morgan's notes on Gala parfaits from last year; get testing dates from Lona for 4th and 5th grades
- Meghan: Follow up on SMART schools presentation at capital
- Sara: bring iPads for JPC booth, Literacy Night and Kindergarten orientation
- Jason:
- All: Cash Drive thank-you letters, prep for Gala food service and other spring events; (with other grade-level ambassadors) send drafted JPC letter to parents

Jefferson School Parent Council
Profit & Loss Budget vs. Actual
July 2019 through February 2020

JPC MAIN

	Jul - Feb Actuals	Jul - Feb Budget	\$ Over Budget	% of Budget	Mar - Jun Budget
Income					
1000 - Carryover Balance	12,967.39	12,967.00	0.39	100.0%	
1001 - General Checking					
Total 1000 - Carryover Balance	12,967.39	12,967.00	0.39	100.0%	
2000 - JPC Income					
2010 - Fall Cash Drive	2,647.20	9,245.00	(6,597.80)	28.63%	
2015 - SECGC	503.30	755.00	(251.70)	66.66%	
2025 - Amazon Smile	47.61	75.00	(27.39)	63.48%	
2030 - HEF Carnival	253.00	260.00	(7.00)	97.31%	25.00
2035 - Halloween Carnival	1,794.00	1,000.00	794.00	179.4%	
2040 - Original Works	4,215.70	4,000.00	215.70	105.39%	
2070 - Restaurant Fundraiser	168.47	300.00	(131.53)	56.16%	
2081 - Restaurant Club Tuition	292.80	0.00	292.80	100.0%	335.00
2090 - Yearbook Expenses	172.50	0.00	172.50	100.0%	
4000 - Interest Compounded	44.32	53.00	(8.68)	83.62%	19.00
Total 2000 - JPC Income	10,138.90	15,688.00	(5,549.10)	64.63%	379.00
2060 - Box Tops	287.80	0.00	287.80	100.0%	
Total Income	23,394.09	28,655.00	(5,260.91)	81.64%	
Gross Profit	23,394.09	28,655.00	(5,260.91)	81.64%	
Expense					
6000 - Carryover	0.00	0.00	0.00	0.0%	
6010 - General Carryover					
Total 6000 - Carryover	0.00	0.00	0.00	0.0%	
7000 - JPC Admin Expenses					
7005 - Office Supplies	460.97	384.00	76.97	120.04%	80.00
7010 - Tax/Admin Fees	0.00	60.00	(60.00)	0.0%	
7015 - Insurance	250.00	250.00	0.00	100.0%	
7020 - Meeting Expenses	110.70	125.00	(14.30)	88.56%	100.00
Total 7000 - JPC Admin Expenses	821.67	819.00	2.67	100.33%	
8000 - JPC Expenses					
8001 - Hwn Carnival Expenses	1,794.00	1,250.00	544.00	143.52%	
8005 - Original Works Invoices	2,799.70	2,800.00	(0.30)	99.99%	
8025 - Community Garden	25.00	0.00	25.00	100.0%	200.00
8030 - Walk/Bike Breakfast	0.00	100.00	(100.00)	0.0%	
8035 - Literary Night Stipend	250.00	250.00	0.00	100.0%	
8040 - 1 School 1 Book	257.10	1,500.00	(1,242.90)	17.14%	More Books? 250.00
8045 - Testing Incentives	0	0	0.00	0.0%	
8055 - Technology	1,256.00	1,559.00	(303.00)	80.56%	
8065 - Teacher Stipends	1,500.00	1,500.00	0.00	100.0%	
8066 - Grade Level Grants	3,312.51	6,000.00	(2,687.49)	55.21%	2,687.49
8070 - Water Filters	186.78	320.00	(133.22)	58.37%	
8075 - Second Chance Breakfast	825.25	1,325.00	(499.75)	62.32%	675.00
8080 - Field Trips	0	0	0.00	0.0%	250.00
8081 - Language Club Expenses	1,500.00	1,500.00	0.00	100.0%	
8090 - Yearbook Expenses	909	825.00	82.00	99.27%	
8095 - Staff Support/Community	52.14	55.00	(2.86)	94.8%	200.00
Total 8000 - JPC Expenses	13,758.98	18,984.00	(5,225.02)	72.48%	4,262.49
Total Expense	14,580.65	19,803.00	(5,222.35)	73.63%	
Net Income	8,813.44	8,852.00	(38.56)	99.56%	
Projected to End the Year:					4,929.95

GALA

	Jul - Feb Actuals	Jul - Feb Budget	\$ Over Budget	% of Budget	Mar - Jun Budget
Income					
1000 - Carryover Balance	16,905.02	16,905.00	0.02	100.0%	
1002 - Gala Checking					
Total 1000 - Carryover Balance	16,905.02	16,905.00	0.02	100.0%	
5000 - Gala Income					
5001 - Ticket Sales	0.00	0.00	0.00	0.0%	1,000.00
5002 - Raffle Sales	0.00	0.00	0.00	0.0%	1,500.00
5003 - Art Sales	20.00	0.00	20.00	100.0%	11,000.00 or 0?
5000 - Gala Income - Other	0.00	0.00	0.00	0.0%	
Total 5000 - Gala Income	20.00	0.00	20.00	100.0%	
Total Income	16,925.02	16,905.00	20.02	100.12%	13,500.00
Gross Profit	16,925.02	16,905.00	20.02	100.12%	
Expense					
6000 - Carryover	0.00	0.00	0.00	0.0%	
6020 - Gala Carryover					
Total 6000 - Carryover	0.00	0.00	0.00	0.0%	
9000 - Gala Expenses					
9005 - Art Supplies	1,166.03	7,000.00	(5,833.97)	16.66%	4,000.00
9006 - Art/Music Experiences	429.93	2,000.00	(1,570.07)	21.5%	2,500.00
9010 - Food Expenses	0.00	0.00	0.00	0.0%	700.00
9020 - Gala Event Expenses	0.00	500.00	(500.00)	0.0%	200.00
9000 - Gala Expenses - Other	0.00	0.00	0.00	0.0%	
Total 9000 - Gala Expenses	1,595.96	9,500.00	(7,904.04)	16.8%	
Total Expense	1,595.96	9,500.00	(7,904.04)	16.8%	7,400.00
Net Income	15,329.06	7,405.00	7,924.06	207.01%	
Projected to End the Year:					21,429.06 10,429.06

SMART SCHOOLS CHALLENGE

GREENING MONTANA'S SCHOOLS

The SMART Schools Challenge is a friendly competition to help Montana's K-12 public schools save money and resources. Schools compete by conserving energy, recycling waste, and implementing green practices that benefit student health.

Participating schools range from a one-room schoolhouse with 6 students in Brorson to Billings High School with over 1,800 students. At the end of the challenge the top 12 performing schools receive awards. Four champion schools are selected in each of the following categories: energy, recycling, and greening. The winners become a certified Montana SMART School, receive \$1,000, and statewide recognition from the Lieutenant Governor.



ENERGY: Plevna High School

In 2018-2019, the Plevna School District, located in Eastern Montana, installed energy efficient lighting. Students from the Family and Consumer Science and General Science classes helped track and calculate energy usage at their high school after upgrading 16 light fixtures to LED bulbs. Within 6 months of the SMART Schools Challenge, this simple change saved the district 7,552 kWh of energy and \$842. The initial cost of the LED bulbs was recovered within five months.



RECYCLING: Red Lodge High School

The city of Red Lodge funded and operated a community recycling center until it closed in October 2018. Students in the Red Lodge High School Green Team worked with the SMART Schools Program to help educate their community on the need for recycling. In response, locals created Red Lodge Recycling, a new nonprofit to support recycling. Through a collaboration of efforts, Red Lodge Recycling developed a sustainable business model funded by memberships. Students contributed to the efforts by selling recycling memberships and answering questions about the new recycling process.



GREENING: Sleeping Giant Middle School

Seventh graders at the Sleeping Giant Middle School in Livingston focused their project on the benefits of alternative transportation. Weather permitting, students ride bikes to their school field trip locations. Students without bikes can borrow one from the new "bike bank" at the school. In addition to supplying bikes and practicing healthy transportation habits, Sleeping Giant Middle School used their 2017-2018 SMART Schools award to help purchase "bike aid stations" supplying essential tools for students to properly maintain their bikes.



MONTANA
ENERGY OFFICE

Does your school want to take on the SMART Schools Challenge?

Contact Robyn Boyle, Energy Resource Professional at RBoyle@mt.gov or (406) 444-1842

Let's get S.M.A.R.T. with Montana's schools!

▶ What are the Montana SMART Schools Challenges?

The SMART Schools Challenges are aimed at saving schools money and resources by promoting health and encouraging energy efficiency, conservation, waste reduction, and green practices in schools across the state. Saving money and resources aren't just the right things to do for Montana's schools and environment; they're the SMART things to do!

▶ Why the Montana SMART Schools Challenges?

The Montana SMART Schools Challenges aim to help schools save money and promote health.

Schools in the United States spend more than \$6 billion a year on energy. Many cite their energy bill as being the largest yearly expense after personnel. Implementing simple behavioral and operational measures to be smart about energy consumption can shave up to 30 percent off of a school's yearly energy expenses. When we save money on energy use, we shore up money for other things schools need, like computers and technology upgrades.

Montana already has amazing success stories of school districts saving taxpayers hundreds of thousands of dollars by reducing their energy consumption. With just over eight-hundred schools in the state, there is ample opportunity to save districts even more money and makes schools healthier.

▶ How does a School Become a SMART School?

It's simple. Visit deq.mt.gov/energy/eec/smartschools to get started or to learn more about SMART Schools, and sign-up for one or more of the SMART Schools Challenges. There are three distinct challenges, and schools can sign up for one, two or all three:

- ▶ **SMART Energy Challenge**
- ▶ **SMART Green Schools Challenge**
- ▶ **SMART Recycling Challenge**

113 schools from across Montana have enrolled in the SMART Schools Challenge since the program's inception in 2014. Together, Montana's SMART Schools have saved more than \$350,000 through energy conservation; diverted 282,000 pounds of waste from landfills; and offset 3,100 metric tons of CO₂ equivalent. Additionally, SMART Schools educators delivered resource conservation presentations to over 5,200 students.

Schools across Montana can help lead the way in promoting energy efficiency, conservation, waste reduction, and a healthy environment.



deq.mt.gov/energy/eec/smartschools

To get started, or
for more information on SMART Schools, visit:



Let's get S.M.A.R.T. with Montana's schools!



► What Resources are available?

SMART Schools Website

deq.mt.gov/energy/eec/smartschools

A clearinghouse for announcements, best practices, case studies, project ideas, and technical assistance.

SMART Schools Network

Schools that enroll in the SMART Schools Challenge join an established network of like minded schools and can learn from their peers' resource conservation experiences.

SMART Project Mini-Grants

Schools interested in developing SMART Schools Projects or purchasing start-up equipment are eligible for mini-grants of \$500, awarded on a first-come, first-serve basis. To receive a grant, schools must also participate in one of the SMART Schools Challenges.

SMART Resource Conservation Presentations

SMART Schools have the opportunity to receive customized resource conservation presentations upon request.

SMART Schools Mentors

Schools that join that SMART Schools Challenges can get technical assistance by requesting a "mentor," someone who can help with project ideas and navigating the available resources.

SMART Building Operator Certification Training Scholarships

Building Operators are eligible to attend Northwestern Energy BOC Trainings for free, and customers outside of that service area are eligible for a \$2,000 scholarship to attend.

SMART Schools Prizes

The top 12 performing schools that enter the SMART Schools Challenges will win \$1,000 each. Schools can choose to reinvest this money into additional SMART projects, or use it for whatever they need.



► The SMART Schools

Challenge is a collaborative effort to engage students to become more environmentally conscious through practices such as recycling, energy efficiency and health consciousness."

—Lt. Governor Mike Cooney

To get started, or for more information on SMART Schools, visit: deq.mt.gov/energy/eec/smartschools



Governor Steve Bullock, the U.S. Green Building Council-Montana Chapter, Montana Department of Environmental Quality, Montana Environmental Education Association, Montana School Board Association, School Administrators of Montana, Montana Rural Education Association, Office of Public Instruction and Northwest Power Planning Council worked collaboratively to bring the SMART Schools Challenges to schools.